

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, March 10, 2015
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:03 a.m.)
Josh Knelsen	Councillor
Ricky Paul	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
Ron Pelensky	Director of Community Services & Operations
Byron Peters	Director of Planning & Development
Len Racher	Director of Facilities & Operations (South)
Mark Schonken	Interim Director of Finance
Carol Gabriel	Manager of Legislative & Support Services

ALSO PRESENT: Members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on March 10, 2015 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:01 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 15-03-160 MOVED by Deputy Reeve Sarapuk

That the agenda be approved with the following additions:

- 4. a) Leigh Bateman, Regravelling Tender
- 10. d) George Unrau, Ridgeview Construction

- 13. c) Grande Prairie & Edmonton Leaders Reception
- 8. a) Fort Vermilion School Division Science Fair
- 5. d) Health

Councillor Jorgensen arrived at 10:03 a.m.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

- 3. a) Minutes of the February 25, 2015 Regular Council Meeting**

MOTION 15-03-161

MOVED by Councillor Wardley

That the minutes of the February 25, 2015 Regular Council meeting be approved as presented.

CARRIED

DELEGATIONS:

- 4. a) Leigh Bateman, Regravelling Tender (ADDITION)**

Councillor Bateman declared herself in conflict at 10:05 a.m. and abstained from the discussion and the vote.

MOTION 15-03-162

MOVED by Deputy Reeve Sarapuk

That the presentation by Leigh Bateman regarding the regravelling tender be received for information.

CARRIED

Councillor Bateman rejoined the meeting at 10:21 a.m.

GENERAL REPORTS:

- 5. a) CAO Report**

MOTION 15-03-163

MOVED by Councillor Wardley

That an application be submitted under the Federal Small Communities Fund for the Rural Water Infrastructure Project including a truck fill reservoir that is budgeted for located at Dave Ward's and a similar facility at Buffalo Head Prairie (official location to be determined) and all related infrastructure.

MOTION 15-03-164

MOVED by Councillor Bateman

That the vote on Motion 15-03-163 be TABLED to April 2, 2015.

DEFEATED UNANIMOUSLY

MOTION 15-03-165 **MOVED** by Councillor Jorgensen

That the vote on Motion 15-03-163 be TABLED to the afternoon.

DEFEATED

MOTION 15-03-163 **MOVED** by Councillor Wardley

That an application be submitted under the Federal Small Communities Fund for the Rural Water Infrastructure Project including a truck fill reservoir that is budgeted for located at Dave Ward's and a similar facility at Buffalo Head Prairie (official location to be determined) and all related infrastructure.

CARRIED

MOTION 15-03-166 **MOVED** by Councillor Derksen

That the 2016 budget include the installation of a water point in the Blumenort area.

CARRIED

Reeve Neufeld recessed the meeting at 10:59 a.m. and reconvened the meeting at 11:10 a.m.

MOTION 15-03-167 **MOVED** Councillor Bateman

That the County does not fund the overages to the Town of High Level for their capital projects.

CARRIED

MOTION 15-03-168 **MOVED** by Deputy Reeve Sarapuk

That the CAO report for February 2015 be received for information.

CARRIED

5. b) Public Works Committee Meeting Minutes

MOTION 15-03-169 **MOVED** by Councillor Driedger

That the Public Works Committee meeting minutes of December 16, 2014, January 15, 2015, and February 27, 2015 be received for information.

CARRIED

5. c) Tompkins Crossing Committee Meeting Minutes

MOTION 15-03-170 **MOVED** Councillor Wardley

That the Tompkins Crossing Committee meeting minutes of November 7, 2014 be received for information.

CARRIED

5. d) Health (ADDITION)

MOTION 15-03-171 **MOVED** Councillor Paul

That the health update be received for information.

CARRIED

TENDERS: **6. a) None**

COMMUNITY SERVICES: **8. a) Fort Vermilion School Division Science Fair (ADDITION)**

Discussion regarding Councillor attendance at the science fair.

ENVIRONMENTAL SERVICES: **9. a) None**

OPERATIONS: **10. a) 2015 Regravelling Program**

Councillor Bateman declared herself in conflict at 11:37 a.m. and abstained from the discussion and the vote.

MOTION 15-03-172 **MOVED** by Councillor Jorgensen

That the 2015 Regravelling Program Tender be awarded to the lowest qualifying bidder of each schedule, with the exception of Schedule D which will be deleted.

CARRIED

Reeve Neufeld recessed the meeting at 12:12 p.m.

Councillor Bateman rejoined the meeting at 12:12 p.m.

Reeve Neufeld reconvened the meeting at 12:53 p.m.

MOTION 15-03-173 **MOVED** by Councillor Knelsen

That the County not purchase a gravel truck.

Councillor Derksen requested a recorded vote.

MOTION 15-03-174 **MOVED** by Councillor Wardley

That the vote on Motion 15-03-173 be TABLED for further information.

DEFEATED

MOTION 15-03-173 **MOVED** by Councillor Knelsen

That the County not purchase a gravel truck.

Councillor Derksen requested a recorded vote.

In Favor

Councillor Derksen
Councillor Driedger
Councillor Knelsen
Councillor Bateman
Councillor Braun

Opposed

Councillor Paul
Councillor Wardley
Reeve Neufeld
Councillor Jorgensen
Deputy Reeve Sarapuk

DEFEATED

MOTION 15-03-175 **MOVED** by Deputy Reeve Sarapuk

That administration be authorized to purchase a gravel truck, as per the 2015 budget, and that the Public Works Committee select the best option of new or used equipment for the County.

Councillor Derksen requested a recorded vote.

In Favor

Councillor Paul
Councillor Wardley
Reeve Neufeld

Opposed

Councillor Derksen
Councillor Driedger
Councillor Knelsen

Deputy Reeve Sarapuk
Councillor Jorgensen
Councillor Braun

Councillor Bateman

CARRIED

PUBLIC HEARINGS: 7. a) Bylaw 948-14 Hamlet Addressing

Reeve Neufeld called the public hearing for Bylaw 948-14 to order at 1:16 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 948-14 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Addressing Bylaw. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on March 26, 2014.

Reeve Neufeld asked if Council has any questions of the proposed Addressing Bylaw. There were no questions.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 948-14. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 948-14. There was no one present to speak to the proposed Bylaw.

Reeve Neufeld closed the public hearing for Bylaw 948-14 at 1:20 p.m.

MOTION 15-03-176 MOVED by Councillor Braun

That second reading be given to Bylaw 948-14 being the Addressing Bylaw for Mackenzie County.

CARRIED

MOTION 15-03-177 MOVED by Councillor Wardley

That third reading be given to Bylaw 948-14 being the Addressing

Bylaw for Mackenzie County.

CARRIED

OPERATIONS:

10. b) 2015 Motor Grader Purchase

MOTION 15-03-178

MOVED by Councillor Bateman

That Council move in-camera at 1:26 p.m.

CARRIED

MOTION 15-03-179

MOVED by Councillor Wardley

That Council move out of camera at 1:39 p.m.

CARRIED

MOTION 15-03-180

MOVED by Councillor Driedger

That administration be authorized to enter into the agreement through the National Joint Powers Alliance (NJPA) with Finning to purchase 3 CAT 160 M graders for \$1,328,793, and take advantage of the buyback option in the agreement.

CARRIED UNANIMOUSLY

MOTION 15-03-181

Requires 2/3

MOVED by Councillor Wardley

That the 2015 budget be amended to include an additional \$83,661 for the purchase of the 3 CAT 160 M graders with funding coming from the Vehicle Replacement Reserve.

CARRIED UNANIMOUSLY

OPERATIONS:

10. c) Highway 697 Culvert Installation (Tompkins) Funding Request

MOTION 15-03-182

Requires 2/3

MOVED by Councillor Knelsen

That the 2015 budget be amended to include \$48,000 for the installation of the culvert through Highway 697 at NE-9-104-18-W5M (Tompkins Area) with funding coming from the Drainage Reserve.

CARRIED UNANIMOUSLY

OPERATIONS:

10. d) George Unrau, Ridgeview Construction (ADDITION)

MOTION 15-03-183

Requires Unanimous

MOVED by Councillor Derksen

That the George Unrau, Ridgeview Construction item be received for information.

CARRIED

**PLANNING &
DEVELOPMENT:**

11. a) Bylaw 987-15 Rural Addressing

MOTION 15-03-184

MOVED by Councillor Wardley

That first reading be given to Bylaw 987-15 being the Rural Addressing bylaw, subject to public hearing input.

CARRIED UNANIMOUSLY

FINANCE:

12. a) Fort Vermilion Skate Park – Request for Funding

MOTION 15-03-185

Requires 2/3

MOVED by Councillor Paul

That the 2015 budget be amended to include \$10,000 for the Fort Vermilion Skate Park with funding coming from the General Capital Reserve.

CARRIED UNANIMOUSLY

12. b) Request to Waive Penalties Tax Roll 075630

MOTION 15-03-186

MOVED by Councillor Wardley

That the request to waive the penalties for Tax Roll 075630 be approved.

CARRIED UNANIMOUSLY

ADMINISTRATION:

13. a) Policy ADM046 Hiring Policy

MOTION 15-03-187

MOVED by Councillor Jorgensen

That Policy ADM046 Hiring Policy be amended as presented.

CARRIED

13. b) 2015 Strategic Priorities

MOTION 15-03-188 **MOVED** by Councillor Wardley

That the Mackenzie County 2015 Strategic Priorities Chart be approved as presented.

CARRIED

13. c) Grande Prairie & Edmonton Leader's Reception

MOTION 15-03-189 **MOVED** by Councillor Wardley

That Reeve Neufeld, Councillor Jorgensen, and Councillor Driedger be authorized to attend the Grande Prairie Leader's Reception on March 12, 2015.

CARRIED

MOTION 15-03-190 **MOVED** by Councillor Knelsen

That Councillor Braun and Councillor Derksen be authorized to attend the Edmonton Leader's Reception on April 30, 2015.

CARRIED

Reeve Neufeld recessed the meeting at 2:00 p.m. and reconvened the meeting at 2:12 p.m.

13. d) Zama Plant Road and Shekilie Road LOC

MOTION 15-03-191 **MOVED** by Councillor Wardley

To ensure, assist and stimulate the continued financial and economic growth and well-being of our oil and gas industry, that Mackenzie County explore transferring the following LOC roads to Mackenzie County: Zama Plant Road approximately 47 kilometers (connecting Zama Access with the Assumption High Grade) and the first approximately 60 kilometers of the Shekilie Road.

CARRIED

13. e) Water North Coalition

MOTION 15-03-192 **MOVED** by Councillor Jorgensen

That the Water North Coalition update be received for information.

CARRIED

13. f) Mackenzie Housing Management Board and Seniors Housing

MOTION 15-03-193 **MOVED** by Councillor Jorgensen

That the Mackenzie Housing Management Board and seniors housing update be received for information.

CARRIED

13. g) Flood Resiliency Mitigation

MOTION 15-03-194 **MOVED** by Councillor Jorgensen

That the Fort Vermilion Board of Trade be requested to complete the Peace River Basin Flood Mitigation Feasibility Study Questionnaire prepared by Twenty20 Communications.

DEFEATED

MOTION 15-03-195 **MOVED** by Councillor Jorgensen

That administration complete the Peace River Basin Flood Mitigation Feasibility Study Questionnaire prepared by Twenty20 Communications with input from other local organizations.

CARRIED

Reeve Neufeld recessed the meeting at 3:03 p.m. and reconvened the meeting at 3:13 p.m.

**INFORMATION/
CORRESPONDENCE:**

14. a) Information/Correspondence

MOTION 15-03-196 **MOVED** by Councillor Wardley

That May 17-23, 2015 be declared as National Public Works Week.

CARRIED

MOTION 15-03-197 **MOVED** by Reeve Neufeld

That the Alberta Transportation standards for local road bridges will be followed subject to available funding.

CARRIED

MOTION 15-03-198 **MOVED** by Councillor Jorgensen

That Mackenzie County submit an expression of interest for the Rural Housing Initiative under the Alberta Rural Development Network.

DEFEATED

MOTION 15-03-199 **MOVED** by Councillor Bateman

That administration forward the expression of interest for the Rural Housing Initiative under the Alberta Rural Development Network to the Mackenzie Housing Management Board and the High Level Housing Authority.

CARRIED

MOTION 15-03-200 **MOVED** by Councillor Derksen

That the information/correspondence items be received for information.

CARRIED

IN-CAMERA SESSION: **15. In-Camera Session**

MOTION 15-03-201 **MOVED** by Deputy Reeve Sarapuk

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:30 p.m.

- 15. a) Legal
- 15. b) Labour
- 15. c) Land

CARRIED

MOTION 15-03-202 **MOVED** by Councillor Braun

That Council move out of camera at 4:22 p.m.

CARRIED

15. a) Legal – Legal Opinion Letter – Release of Information

MOTION 15-03-203 **MOVED** by Jorgensen

That cheque requests be made available to Councillors for viewing upon request.

CARRIED

15. b) Labour – Organizational Structure

MOTION 15-03-204 **MOVED** by Councillor Driedger

That the Organizational Structure be approved as presented.

CARRIED

15. c) Land – Knelsen Sand & Gravel Proposal

MOTION 15-03-205 **MOVED** by Deputy Reeve Sarapuk

That the Knelsen Sand & Gravel proposal update be received for information.

CARRIED

**NEXT MEETING
DATES:**

17. a) Committee of the Whole Meeting
Wednesday, March 25, 2015
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
Wednesday, March 25, 2015
1:00 p.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **18. a) Adjournment**

MOTION 15-03-206 **MOVED** by Councillor Knelsen

That the council meeting be adjourned at 4:29 p.m.

CARRIED

These minutes were approved by Council on March 25, 2015.

(original signed)

Bill Neufeld
Reeve

(original signed)

Joulia Whittleton
Chief Administrative Officer

